



# Alaska Society of Professional Engineers

A state society of the National Society of Professional Engineers



## ASPE MEETING MINTUES

1. **Call to order 12:05 PM**
2. **Roll call:** Quorum is met.  
**Present:**
  - Patrick Coullahan
  - Dave Lanning
  - Eric Eriksen
  - Katie Swenson
  - Loren Rasmussen
  - Matthew Korshin
  - Maureen Hansen
  - Steve Theno
3. **Approval of Agenda:** Agenda approved unanimously.
4. **Installation of President-Elect:** Eric Eriksen (ASPE President-Elect) is sworn in by Pat Coullahan (ASPE President). Engineer's Creed read is read by Pat and repeated by Eric. Board is asked to support the new president elect – all reply unanimously with "I Will".
5. **Minutes from March Meeting:** Meeting minutes dated 3-14-08 reviewed by all. Katie motions to approve; Loren seconds the motion. Minutes are approved.
6. **Treasurer's Report:** Greg Latreille is absent. Pat gives re-cap of financial summary sent out by Greg in earlier e-mail. (Pat) We are ahead of where we thought we would be for the year, but are not making as much money as hoped.
7. **Continuing Education Committee**
  - a. **pdhs for lunch meetings**
    - i. Juneau is looking for a methodology to document pdhs given at lunch meetings.
    - ii. (Matt) The Anchorage chapter uses a sign-in sheet with the speaker's name and presentation topic on the top; all attendees sign in when they arrive; receipts are given; attendees are given ½ of a pdh for attendance. 5% of registrants are audited. The sign-in sheet and receipts provide the necessary documentation. ½ of a pdh is given because the speaker is for ½ hour.
    - iii. (Dave) The Fairbanks chapter also has a sign-in sheet with the speaker and topic notated. This sign-in in sheet is then e-mailed to everyone. Fairbanks also gives out ½ pdh.



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- b. Sandman Seminar**
    - i. Need to make sure there are enough attendees to cover payment. All chapters are close to meeting or have met the minimum attendance amount; it looks like attendance will be sufficient. A lot of the interest has come from non-engineers. Need to coerce engineers to attend seminar and to join ASPE.
    - ii. (Maureen) Need to find an efficient routing process for payment. Currently the different flyer versions have different registration and payment contacts. Need to make sure that all payment ends up in one place.
    - iii. Companies are allowed to sign up for a number of attendance slots and then have the freedom to send anyone they would like to the seminar. This should be clearly posted on the next seminar announcement; this will help keep interest up.
  - c. Other Seminar Ideas**
    - i. (Steve) PEPP might be interested in holding a seminar with ASPE.
    - ii. Try to get multiple-discipline seminars organized to draw more interest.
- 8. Calendar:** Deb Allen sent out the 2008-09 calendar by e-mail. No comments.
- 9. Old Business:** None.
- 10. New Business**
  - a. W&PR – Steve Theno Nomination**
    - i. (Steve) Has been involved in W&PR since 1990 and is dedicated to the organization. He has therefore decided to put his name in the hat for Director of W&PR. In order to run for the position, Steve will need an endorsement from the state.
    - ii. Loren motions to nominate Steve Theno for director of W&PR; motion is seconded by Matt. Motion is passed unanimously.
    - iii. Nomination letter will be written by the ASPE president, Pat Coullahan. Loren will take responsibly for sending the letter to W&PR for inclusion.
- 11. Scholarship Position from 3-14-08 Meeting Minutes:** The ASPE bylaws will need to be changed for this scholarship position. Exact wording of how the bylaws will be changed will be prepared for the June ASPE meeting; issue to be discussed then.
- 12. Next Teleconference is on June 10, 2008.**
- 13. Meeting Adjourned 12:40 PM.**